



Community Development Block Grant Program (CDBG)

DRAFT

Consolidated Annual Performance Evaluation Report (CAPER)

**PROGRAM YEAR 2018
(July 1, 2018 – June 30, 2019)**

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This report covers the period starting July 1, 2018 through June 30, 2019 which is the fourth year of our Five Year Consolidated Plan, also referred to as the ConPlan. Priorities identified this year included creating or preserving affordable housing units, economic opportunities, public facility improvements, and public services.

Funds were provided for projects delivering the following outcomes:

- Create or preserve affordable housing units
- Direct financial assistance to home buyers
- Assistance to businesses in the downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA)
- Public facility, infrastructure improvements
- Public services with or without a housing benefit

Results:

- Housing rehab to replace failing boilers benefited 27 low income tenants.
- Housing rehab to add 2 more rental units extended through 9/30/2019.
- Sewer Connection Loan Program did not receive any applications
- Micro-Enterprise Loan Program assisted 2 eligible micro-enterprise business in the NRSA creating 2 full-time and 3 part-time jobs.
- Senior Center Generator project contracted and extended to 11/30/2019.
- Created a new public service, Virtual Learning Program, benefiting 150 senior residents.
- Expanded a public service that benefited 250 senior residents.
- Continued the Youth Scholarship Program that provided financial assistance for sixty-two (62) youths to participate in various youth programs.

Prior Year projects completed during the 2018 program year:s

- Funds provided to Habitat for Humanity in previous years resulted in the creation of four (4) brand new affordable homes that were sold to eligible families. All 4 homes were occupied in April 2019 as expected.
- Homebuyer Assistance Program provided buydown assistance to one family funded in the 2017 program year that was extended to the 2018 program year to accommodate the closing of the home purchase July 31, 2018. Project also helped public housing tenants move into home ownership and therefore creating a rental opportunity for another eligible family.
- MV House rehabbed in 2017 was fully occupied with 5 eligible tenants with extremely low income in the 2018 program year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Decent Housing	Affordable Housing	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	5	5	100.00%			
Decent Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	6	47	783.33%	7	39	557.14%
Decent Housing	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	4	4	100.00%	4	4	100.00%
Decent Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	4	4	100.00%	4	4	100.00%
Decent Housing	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	4	3	75.00%	1	1	100.00%
Decent Housing	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	5	5	100.00%	5	5	100.00%
Decent Housing	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Expand Economic Opportunities	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	4	11	275.00%	1	0	0.00%
Expand Economic Opportunities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	4	13	325.00%	3	2	66.67%
Expand Economic Opportunities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	4	13	325.00%	2	2	100.00%
Suitable Living Environment	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2	0	0.00%	50	32	64.00%
Suitable Living Environment	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	2	2	100.00%			
Suitable Living Environment	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1192		5	462	9,240.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

NOTE HUD: This section does not download to word document.

CDBG funds were used to address the highest priorities identified in the Consolidated Plan (ConPlan): Affordable housing, Economic Opportunities, Public facility, Infrastructure improvements, and public service activities.

The majority of the funds continue to be used for the 2 highest needs identified in the ConPlan, housing and economic development opportunities. Actual expenditures were \$187,814 and \$120,771 on housing and economic activities respectively with additional activities carrying forward to allow for completion.

Housing activities included direct assistance to homebuyers and funds to rehab multi-unit rental properties. One of the multi-unit properties is occupied by homeless persons.

Economic opportunities were addressed through the Micro-Enterprise Loan program that provided assistance to eligible businesses in the downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA) and made jobs available to low and moderate income persons.

Other priorities identified as a high need include Public facility, infrastructure improvements and public service activities. Funds in the amount of \$55,600 are committed for a generator at the Senior Center currently underway and extended to 9/30/2019 for completion.

Public Service activities including youth program scholarships, a new service and an expansion of senior services. The maximum amount allowed for public service activities is 15% of the yearly allocation and the total expenditures were in compliance at 10.5%.

Some projects fall under multiple goals, such as the 2 rental rehab projects which fall under housing rehab and public facility with a housing benefit and one of the completed properties served homeless individuals.

The Town is in compliance with both the obligation and origin year tests with regards to planning and administration expenditures. HUD limits these expenditures to 20% of the yearly allocation and each origin year starting in 2015. In 2018 14.13% was spent on planning activities and did not exceed 20% in any origin year from 2015 to the present.

Another priority is complying with HUD's timeliness standard that requires the majority of CDBG funds to be spent and disbursed before May 1 each year. An unexpended balance of 1.5 or less than the amount of the current entitlement award is acceptable anything over is not. The ratio adjusted for program income this year was 1.80 and therefore did not comply. Delayed projects and unexpected program income in the amount of \$221,505 contributed to the non-compliance. The Town is required to submit a workout plan and regular updates to HUD until the requirement is met for the 2019 program year. Failure to comply 2 years in a row will result in the loss of funds over the 1.5%.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	413
Black or African American	57
Asian	10
American Indian or American Native	3
Native Hawaiian or Other Pacific Islander	29
Total	512
Hispanic	9
Not Hispanic	503

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Note to HUD: Only 5 of the 10 races download from IDIS to the word document even though completed in IDIS. The IDIS system does not allow us to add rows or additional races to the table. There were no persons or families identifying as Native Hawaiian or Pacific Islander this year. Table 2a was added to show the actual race and ethnicity data captured. Additionally the amounts by race did not include housing activities so manually updated those fields. Corrections were included in the draft made available for public review.

Demographic information is collected for HUD reporting purposes only. According to the American Community Survey 2013-2017 the total population for the Barnstable Town City is 91% white, 4% Black/African American, 1% Asian, 2% Multi-Racial, while the population that is Hispanic or Latino by Race is 3.7%. The percentages served are consistent but slightly more diverse than the population as a whole which is due mostly to the housing and public service activities offered this year. These programs provided homeownership opportunities, improved rental units, provided new and expanded services to seniors and scholarships to eligible families for their children to participate in various youth programs.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	546,958	470,411

Table 3 - Resources Made Available

Narrative

Available resources include the 2018 allocation plus funds carried over from prior years and program income received during the year. Funds from other sources are addressed in the leveraging section below.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Downtown Hyannis NRSA	55	50	

Table 4 – Identify the geographic distribution and location of investments

Narrative

All funds are distributed within the Town of Barnstable boundaries as required. The Downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA) was approved by HUD mid-April 2016 and about 50% of the amount available was spent in the NRSA. The NRSA is located in downtown Hyannis area and includes Main Street, North Street, South Street, from about the west end rotary to the Yarmouth line and goes up Barnstable Road. Map of the area and a detailed description is available in the Consolidated Plan on the Town website: www.townofbarnstable.us/cdbg.

Actual NRSA expenditures were in line with estimates and provided direct assistance to a first time homebuyers, assistance to families to participate in youth programs, housing rehab for homeless tenants, and 2 businesses assisted creating 5.5 jobs.

One new business was established in the NRSA creating 5 jobs and another existing business was assisted under the micro-enterprise loan program and created a part-time job and expected to create at least 1 FTE.

The Homebuyer Assistance program is not limited to the NRSA but the first purchase was by NRSA tenants who bought their first home in the NRSA.

Another housing rehab project in the NRSA was expected to complete but experienced some delays and extended to the 2019 program year. Project may be modified in 2019. Also expected 2 more micro-enterprise loans to close but funds were carried over to the 2019 program year and will be expanded to other areas of Town with a priority for businesses in the NRSA. The youth scholarship program is continuing in 2019.

The Youth Scholarship program is a public service provided through the Hyannis Youth and Community Center, which is located in the NRSA. Financial assistance was given to eligible families to participate in various youth programs, many of which were offered within the NRSA. Thirty-eight point 1 (38.1%) percent of the families served this year also live in the NRSA.

Projects outside the NRSA included support of housing development, housing rehab and public facility improvements.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

NOTE TO HUD: This section does not download to the word document.

Matching requirements for programs are included in the notices of fund availability and program documentation. A Summary of the matching requirements for 2018 programs provided below.

- Homebuyer Assistance Program is currently capped at \$75,000 with a maximum purchase price of \$325,000. Homebuyers are required to put down a minimum investment of 1.5% of the purchase price.
- Funding in support of housing development is a small fraction of the costs because new housing construction is not eligible under the CDBG program. CDBG funds for these projects are typically leveraged with multiple funding sources including but not limited to Barnstable County HOME, Community Preservation Act and private funds.
- With the exception of the housing projects above, assistance for affordable housing projects is typically limited to \$25,000 - \$50,000 per unit.
- The Kimber Woods project was leveraged with \$74,250 of non-CDBG funds.
- Micro-Enterprise Loan Program is currently capped at \$50,000 and limits activities.
- The Public facility improvements to the senior center to add a generator is leveraged with 75.4% (\$170,400) capital funds to 24.6% CDBG funds.
- Public service agencies are encouraged to leverage other funding sources since the amount available for these activities is limited to 15% of the yearly allocation.
- The Youth Scholarship Program was leveraged by private and a revolving scholarship account. Scholarships provide a 50% discount on most programs and up to \$200 for the Summer Leisure Program. The revolving account provides assistance to poverty level families and CDBG is used to bridge the gap between poverty and low income to ensure that no child is left behind.
- The planning and admin cap is not enough to cover all related expenses

Other resources that address affordable housing and community development goals include Community Preservation Act (CPA) funds and the Town of Barnstable Lombard Fund.

- Community Preservation Act (CPA) funds in the amount of \$393,988 each for community housing and historic preservation projects in addition to \$1,334,393 carryover funds for housing and \$142,999 for Historic Preservation.
 - Housing expenditures during the FY2019:
 - \$105, 809 - Habitat for Humanity, 536 River Road infrastructure that resulted in 4 new affordable homes
 - \$100,000 Seashore Homes to create an affordable unit for rent at Ridgewood Avenue
 - \$11,930 for AAAP CP Loan Program to create 2 rental units

- Expenditures to preserve historic properties included:
 - Federated Church - \$24,750
 - 1717 Meetinghouse - \$7,309
 - Town Records Preservation - \$1,465
 - Old Colonial Courthouse Rte 6A - \$82,269
- The Lombard Trust provides assistance to low income residents. During the 2018 program year (FY18) funds in the amount of \$107,332 were spent to assist:
 - 50 families with rent payments
 - 13 families to pay utility bills
 - 10 families received assistance for auto repair and payment
 - \$11,000 was awarded for homeless programs
 - \$30,456 for youth programs

The Town Council Asset Management Subcommittee is analyzing municipal owned parcels for use as housing development.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	5
Number of Non-Homeless households to be provided affordable housing units	41	39
Number of Special-Needs households to be provided affordable housing units	0	0
Total	46	44

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	4	4
Number of households supported through Rehab of Existing Units	41	39
Number of households supported through Acquisition of Existing Units	1	1
Total	46	44

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The difference between the goals and the actual is the Career House project was expected to add 2 additional units and has not yet completed. The project has been extended to 9/30/2019 and has not been successful in meeting its project goals or obtaining the necessary permits to move forward. The applicant recently requested changes to the scope of work and potentially additional funds. The planning and development dept. is currently working with the housing authority to resolve the issues. Project may be amended in the 2019 program year.

Discuss how these outcomes will impact future annual action plans.

The Senior Center Generator and Career House Restoration projects have been extended into the 2019 program year. The Micro-Enterprise Loan (MELP) is expanding the program area and continuing into the 2019 program year. The expansion is Townwide with a priority for businesses in the NRSA. The success of the Youth Scholarship program resulted in a larger award for the 2019 program year.

The Homebuyer Assistance program was successful in assisting 1 eligible family this year but activity has recently dropped off. Even with the participation of banks and realtors and several applicants the current housing market has proven to be a greater challenge than \$75,000 could overcome. If an eligible homebuyer finds a home we may continue to offer but may need to reallocate funds to projects that can expend in a timely manner to meet the expenditure requirements.

Priorities shall remain consistent with the Consolidated Plan. All programs and projects will be monitored to identify progress and challenges towards completion. Adjustments may be made if needed and public notice will be provided if there are any substantial changes.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	20	0
Low-income	16	0
Moderate-income	8	0
Total	44	0

Table 7 – Number of Households Served

Narrative Information

NOTE TO HUD: This section does not download to word document or it duplicates narrative from above question.

Table 7 shows the number of households by income level that received a housing benefit through the CDBG Program. This year CDBG funds provided direct financial assistance to homebuyers, support of new affordable housing units and rental rehab programs including improvements to housing for homeless persons. HOME activities are reported by the Barnstable County HOME Consortium administered by Barnstable County Human Services.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homeless outreach is a priority for the Town of Barnstable. The Barnstable Police department established a Community Impact Unit (CIU) with dedicated community service officers to patrol downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA) in 2015. Below is a list of initiatives and accomplishments of the CIU during the 2018 program year.

CIU has continued the following initiatives:

- Weekly meetings with the Street Outreach Team to identify and provide services to the most vulnerable homeless individuals; The Outreach Team includes: CIU, Aids Support Group of Cape Cod, Housing Assistance Corporation, Vinfen, Cape Cod Healthcare, and Duffy Health Org;
- Monthly meetings with the Regional Barnstable Crisis Intervention Team to identify and provide services to those individuals in our community suffering mental illness, substance abuse, and/or both; the CCIT includes Barnstable CIU, Yarmouth PD, Sandwich PD, Barnstable District Court Presiding Justice, Probation, Hyannis Fire Dept, Vinfen, DMH, Cape Cod Healthcare Behavioral Health Unit, Bay Cove Emergency Services, NAMI of CC & Islands, Duffy Health, Aids Support Group, HAC, etc.;
- Mental Health follow-ups/outreach with our part-time clinician;
- Overdose follow-ups/outreach with a Gosnold Recovery Coach;
- 1 full-time officer at HYCC to mentor and work with local youth;
- Monthly meetings with Town Manager and Chief of Police to update on current homelessness issues

Other accomplishments included:

- Community Substance Abuse Forum held at the Hyannis Youth and Community Center to provide parents and community members with information related to illicit substances frequently abused by youth. This was a collaborated effort including the CIU, Barnstable Youth Commission and 17 different vendors.
- Trainings provided to 15 Barnstable Police Officers and 4 dispatchers in Mental Health First Aid in October 2018 and 10 officers in June 2019
- 3 Officers certified in 40 hours of Community Crisis Intervention Team training in Dec 2018
- Received State earmark to manage emergency winter shelter that served over 30 individuals and success in re-engaging many individuals with behavioral health and/or addiction services through Duffy Health Center, HAC or Vinfen
- Sgt Jennifer Ellis, the CIU Supervisor, is recognized as a valued resource as indicated by invitations to speak at the 185th Annual Suicide Prevention Conference on community partnerships and collaborations to assist persons in mental health and/or substance abuse crisis and at the Annual Department of Mental Health/ Law Enforcement Conference.

The CIU did not receive CDBG funds but expansions in services or related activities may be eligible. In addition to the CIU efforts the Town's Planning and Development Department (PDD) continues to consult with the Regional Network to Address Homelessness (herein "Network") and other agencies serving homeless populations to assess the needs of homeless persons for the CDBG program. PDD also forwards notices of public meetings, comment periods, and the availability of funds to the Network and contributing agencies to encourage them to participate in the program.

Addressing the emergency shelter and transitional housing needs of homeless persons

We rely on the Network and agencies with the expertise in addressing these needs but as mentioned above there is a better coordinated effort between the Town and the agencies providing those services. Agencies are notified of fund opportunities and invited to meetings to help identify needs and strategies to address them.

Funds were provided to Housing Assistance Corporation (HAC) to make improvements on on rental housing that benefitted 5 homeless persons in 2018.

As mentioned in the leveraging section above, the Lombard Fund also provided assistance to address needs of homeless persons.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Town relies on the network and agencies with the expertise to provide adequate services and assistance to homeless persons. We are fortunate to have several agencies providing a variety of assistance in the Town of Barnstable. Duffy Health Care provides healthcare services and referrals; Housing Assistance Corporation has the Project Prevention Program and MV House; Catholic Services oversees the NOAH (Homeless) Shelter. CHAMP Homes and Homeless Not Helpless provide housing opportunities for homeless persons. There are several agencies helping to serve these populations right in downtown Hyannis. The Town's Community Impact Unit (CIU) coordinates with these organizations regularly.

CDBG funds were used to rehab a facility that provides housing to 5 homeless persons competed this year. Previous years funds were awarded for housing counseling services but unfortunately reorganization of the Subrecipient eliminated the program. Homelessness continues to be a priority and future requests will be considered.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As indicated above, several agencies coordinate to facilitate access to housing and shortening the period of time people experience homelessness. Project Prevention, program administered by Housing Assistance Corp, provides financial assistance to move homeless persons into housing units. Homeless not Helpless, CHAMP Homes, and other opportunities are available to transition to independent living.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Barnstable Housing Authority (BHA) manages public housing for the Town of Barnstable. They are consulted each year to help us identify public housing needs that may be addressed during the program year. CDBG funds were awarded again in 2018 to continue rehabbing affordable rental housing. The project goal was to add 2 additional units of rental housing but has not completed and has been continued to 9/30/2019. The Town is working with BHA in an attempt to resolve issues that are slowing progress. A recent request for a change in project scope is under review and may result in project modifications in 2019.

BHA does the intake and eligibility documentation for the programs and maintain ownership of rental properties.

In addition to providing financial assistance to the housing authority for various programs the Town provides assistance to conduct environmental reviews for their Capital Fund Improvements when possible.

CDBG Funds also provided direct homebuyer assistance to move public housing tenants into their first home during the 2018 program year through the Homebuyer Assistance Program.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Notifications of public meetings, surveys, and fund availability are sent to BHA to participate and post for public housing residents.

The Town has also used CDBG funds to help make homeownership affordable for public housing tenants. The Homebuyer Assistance Program provided seventy-Five Thousand (\$75,000) to public housing tenants to secure their first home in the 2018 program year. Previously programs such as the BHA Soft Second Mortgage or 705 Self Sufficiency programs were successful in moving public housing tenants into homeownership. These programs have been successful in encouraging homeownership as well as as making rental units available for other families.

Actions taken to provide assistance to troubled PHAs

The BHA is not designated as troubled but in the event the status changes, the Town will work with BHA to improve.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

- Adopted policies to encourage affordable housing such as the Accessory Affordable Apartment and Inclusionary Zoning ordinances.
- The Accessory ordinance provides single family homeowners the opportunity to create an accessory unit that is affordable to households at or below 80% of the area median income (AMI). This program had been funded through the CDBG program in the past to rehab existing units and currently uses Community Preservation Act (CPA) funds to assist homeowners creating new accessory apartments.
- The Inclusionary Zoning ordinance requires 10% of residential housing production units be affordable to households at or below 80% of AMI
- CPA funds are used to create and preserve affordable housing units. This year, CPA awarded funds to 3 projects, creating 11 affordable units.
- The Town is currently working on reforms to Zoning in the Downtown Growth Incentive Zone to allow for multi family by right development. Will be complete by early 2020.
- The Town has a municipal affordable housing trust. Although these funds are limited, the Trust did award funding assistance to a residential development creating 2 affordable rental units.
- The Town has an approved Housing Development Incentive Plan which will allow the Town to award Tax Increment Exemption Agreements to residential housing projects within a designated area.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

It is often difficult to serve the extremely low and very low income populations because the funding need is far greater than the amount available.

Funds provided to BHA to rehab public housing units benefit extremely low and low income residents. Funds were also provided to Housing Assistance Corporation to rehab housing for 5 homeless persons completed in 2018.

CPC committed \$250,000 to create 8 units of housing for autistic and developmentally disabled adults

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Projects involving acquisition, construction, rehab, or demolition are evaluated for lead paint hazards and adhere to Lead Paint Safety Rule. All proposed activities that involve properties built before 1978 are reviewed to determine whether lead hazards are present and the impact of the proposed activities. Program guidelines and written agreements with recipients require proper notification and the use of certified inspectors and contractors to ensure lead hazards are appropriately screened for, contained, and properly disposed.

During the 2018 program year the Homebuyer Assistance program (HAP) was subject to 24 CFR Part 35 Subpart K: The property purchased was built in 1973 and subject to lead requirements. Received a Certification of Maintained Compliance by Prior Environmental Services dated 6/11/2018 and Property Transfer Notification Certificate dated 6/18/18.

Three projects were subject to 24 CFR Part 35 Subpart J for rehabilitation activities. The Career House Rehab project was built before 1978 and the Barnstable Housing Authority provided a signed Lead Safe Housing Applicability Rule form claiming an exemption under 24 CFR 35.115 for housing units exclusively for elderly or persons with disabilities with the provision that children less than 6 years of age will not reside in the unit.

Housing Assistance Corporation (HAC) had 2 projects subject to subpart J and certified MV House under 24 CFR 35.115 for housing units exclusively for elderly or persons with disabilities with the provision that children less than 6 years of age will not reside in the unit and zero bedroom units including efficient apartments, single room occupancy housing, dormitories or military barracks on 7/17/2019. Awaiting signed applicability form for the Kimber Woods project but assessing records show the building was built after 1978 and therefore exempt.

The Town continues to evaluate programs to ensure compliance with regulations.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Poverty level families are eligible to participate in CDBG funded programs.

In the 2018 program year both housing and public service activities benefited extremely low income families which is similar to the 125% poverty level. The 2 limits differ by household size. The poverty level is slightly lower for households 3 or less and slightly higher than 30% AMI (extremely low income) for larger families. CDBG tracks eligibility by 30%, 50%, and 80% of the area median income (AMI) as required by HUD.

- Housing rehab projects benefitted 20 extremely low income households including 5 homeless persons
- Public service activities served 272 extremely low income households, the majority, 250, being senior residents and 22 were families with children participating in youth programs.

The CDBG funded Youth Program Scholarship program was added to bridge the gap between poverty and low income. Non-CDBG funds are used to assist families at 125% of the poverty level.

Although not considered poverty level the 4 new housing units created are deed restricted for homeowners less than 65% of the area median income which is lower than the 80% required by the CDBG program.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The CDBG program is administered through the Planning and Development Department (PDD) which was formerly known as the Growth Management Department (GMD). All plans and projects require review and approval from the Town Manager who is the designated signer for the CDBG program. PDD staff participates in trainings to remain current with changing regulations and procedures. PDD continues to solicit local area non-profits and other agencies with expertise providing housing and community services for low and moderate income persons to carry out programs and services. A more coordinated effort with the Barnstable County and Town of Yarmouth is anticipated now that submissions of the Consolidated Plans and Annual Action Plans are submitted together as one under the Barnstable County HOME Consortium.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Town's PDD reaches out to public and private housing and social services agencies throughout the year to encourage participation in the CDBG program. Outreach efforts have been successful in attracting a variety of agencies to focus groups and public meetings that serve low and moderate income persons and special needs populations. We hope to continue to see increased participation from residents and agencies.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Town implemented strategies:

- Inclusionary Zoning bylaw that requires 10% affordable housing contribution for new development over 10 units or 10 acres thereby creating mixed income development and furthering housing choice for lower income households..
- Accessory Affordable Apartment bylaw allowing for the development of accessory units throughout the Town and requiring income and rent restrictions.
- Hyannis Zoning Project is preparing proposed zoning changes in downtown Hyannis that will allow for greater density residential development reducing restrictive zoning that drives up cost and limits diversity of housing choice.
- CDBG program information is translated into Spanish and Portuguese and posted online where they can be translated to over 130 languages. Interested parties can notify the Planning and Development Dept. in advance to arrange translators for scheduled meetings.
- All affordable housing projects that are permitting by the Town are required to have an approved Affirmative Fair Housing and Tenant Selection Plan.
- Member of the regional Human Rights Commission, whose mission is to promote equal opportunity, prevent discrimination, investigate and mediate complaints and provide human rights information.
- The Town continues to prioritize use of local resources to improve affordable housing opportunities.
- Town Council asset management subcommittee has prioritized pursuing residential development at the former, now closed, Marstons Mills elementary school.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Note to HUD: This section does not download to word document when completed in IDIS.

CDBG recipients are required to submit quarterly progress reports for July – September; October – December; January – March; and April – July, along with year-end reports.

The Town's Planning & Development Department monitors for compliance with regulations and continues efforts to ensure timely expenditure of funds. Monitoring activities include on-site and office reviews. The expenditure requirement was not met during the 2018 program year. The Town was required to submit a workout plan to HUD for approval along with quarterly and other updates as requested by HUD until compliance is met. As of August 27, 2019 a minimum of \$292,632 must be spent before May 2020. The next report is due October 15, 2019 and HUD may require reallocation of funds if sufficient progress is not made.

Rental housing activities are monitored yearly to ensure affordability terms are being met.

Most projects are secured with mortgages, promissory notes and/or deed restrictions to ensure long term compliance.

Minority and Women Business outreach requirements are included in CDBG agreements and the Town's Minority and Women Business Plan is available on the Town website <https://tobweb.town.barnstable.ma.us/Departments/purchasing/>. Reporting is done on HUD form 2516 annually for period ending September 30th as required. The 2018 report will include a certified Minority Business Owner and Disadvantaged Business Enterprise awarded 2.9% of the total project costs, including other resources, or 8.3% of the CDBG funds granted to the project.

Section 3 compliance is included in written agreements and encouraged when compliance is not triggered. Unfortunately there are no businesses listed on the Section 3 Business Registry for Barnstable Town, MA MSA metropolitan area or the neighboring Counties. Eligible businesses are encouraged to register with HUD at: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>. There are section 3 businesses listed in Massachusetts outside Barnstable, Plymouth, Nantucket and Duke Counties. The Town submits HUD Form 60002 Reports annually after year end as required. The 2018 report was submitted on 8/8/2019.

Public notices are posted in three languages with the ability to convert website content into 103 different languages. Announcements include the availability of interpreters upon advance request.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Town issues press releases to notify residents and other interested parties of upcoming meetings, fund availability, and how to submit comments. These ensure a multi-media approach of notifications including local newspapers, newsletters, Town website posting, physical posting in Town Hall and other public buildings, social media networks such as Facebook and Twitter, and local cable television. Messages are often picked up by agencies that reprint the notice in their newsletters including but not limited to Barnstable County Human Services, Hyannis Chamber of Commerce, and Hyannis Main Street Business Improvement District.

Press release issued 8/20/2019 to provide notice of the public meeting, document availability and public comment period.

Notice was shared on 8/21/2019 by:

- Email to distribution list
- Posted official meeting notice with Town Clerk 8/21/2019 for 9/4/2019 meeting
- Cape Cod Today at www.capecodtoday.com
- Town of Barnstable Facebook page
<https://www.facebook.com/townofbarnstable/posts/10157179958990071>

Notice shared on 8/23/2019 by:

- Barnstable Patriot both in the non-legal section and as a legal notice
- Town of Barnstable Newsletter

Barnstable County Newsletter included the notice on 8/26/2019

Notice shared on 8/28/2019 by:

- CapeCod.com
- Cape Cod Broadcasting Group on 4 radio stations: WQRC, Cape Country 104, Ocean 104 and WFCC 107.5.

Draft made available 8/29/2019

Meeting scheduled for 9/4/2019

Comments accepted through 9/16/2019

A summary of comments received during the public meeting or in writing will be included in the final submission to HUD.

CR-45 - CDBG 91.520(c)

NOTE TO HUD: This section downloads 2ce to the word document.

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

As mentioned above applications considered may be evaluated collectively to ensure a balance between projects that can move forward quickly and programs. Funds may be reallocated to other activities if projects don't show adequate progress towards completion by December 2019.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

HUD CAPER Checklist

REGION ONE - BOSTON

2018 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) COMPLETENESS CHECKLIST FOR ENTITLEMENTS

Grantee: <u>Town of Barnstable</u>	Program year: <u>2018</u>
Reviewed by: _____	Date: <u>9/11/2019</u>
Programs covered by the report: <input checked="" type="checkbox"/> CDBG <input type="checkbox"/> CDBG-Section 108 <input type="checkbox"/> HOME <input type="checkbox"/> ESG <input type="checkbox"/> HOPWA <input type="checkbox"/> HTF	
Date CAPER due:	
Date CAPER received (see timestamp below "Status" on CR-00):	

IDIS Reports for CAPER Review: For additional assistance in completing a CAPER review, CPD staff may want to use the PR03, PR23, PR26, PR33 and PR91. **If the jurisdiction is a HTF subgrantee, use the PR108 and PR109 reports.** Updated instructions on how to review the PR26 Report may be found in the *Troubleshooting Guide for the PR26 CDBG Financial Summary Report* distributed to all field offices. The guide may also be accessed at <https://www.hudexchange.info/resource/2652/updated-instructions-completing-cdbg-financial-summary-report-pr26/>.

Consortia CAPERS: All consortia grantees – lead and member communities – are responsible for submitting their own CAPERS. Consortia CAPERS are not connected in the system. Each member can create their own separately.

System Troubleshooting Guide: This checklist contains an IDIS CAPER troubleshooting guide with information on current screen and download issues. For example, supplemental and attached information provided by the grantee may not download into the Word document. Reviewers using a Word download should also check the referenced screen to pull up and review attached supplemental information. For a complete e-Con Planning Suite troubleshooting guide, access it at: <https://www.hudexchange.info/resources/documents/Troubleshooting-Guide-Consolidated-Plan-Template-in-IDIS.pdf>.

Section 3: Date grantee submitted Section 3 report in SPEARS _____

CONCLUSION AND RECOMMENDATION: Based on my review of this report, in accordance with all applicable regulations, I find this report to be:

Satisfactory

Unsatisfactory

Comments: Type comments here.

SIGNED:

Reviewer: _____ Date: _____

Program Manager: _____ Date: _____

CPD Director: _____ Date: _____

	Yes	No	Comments/Verification
Citizen Participation 91.105(d)(2), 91.115(d) – CR-00 or CR-40			
Is there evidence the 15-day comment period for citizens was provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pages 19-20 and Attachment 1
Is there a summary of comments received?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 20 and Attachment 1
CR-05: Goals & Outcomes 91.520(a) & 91.520(d)			
Did the report provide an assessment of progress in carrying out its strategic plan and Action Plan (including the HTF allocation plan)? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pages 3- 10
Did the report provide an assessment of how the use of funds, particularly CDBG, addressed the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified? (91.520(d))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 6
<p><i>Notes: The grantee should cite specific examples from the two tables on CR-05 to highlight specific accomplishments and, if applicable, explain why progress was not made toward meeting specific goals, objectives, and proposed outcomes. Additional content can also be provided by the grantee as uploaded document to the CR-05 screen. Reviewers should note-These uploads will not appear in the downloaded word report.</i></p>			
CR-10: Racial & Ethnic Composition of Families Assisted			
Did the grantee provide the racial/ethnic data for accomplishments? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 7
<p><i>Notes: This table is read-only and cannot be edited. Information in the table is from activity accomplishment data entered by the grantee during the program year into IDIS. ESG Specific: Accomplishments associated with ESG projects are recorded in the Homeless Management Information System (HMIS) and are not recorded in IDIS. ESG recipients will report this data in the eCart tool which grantees will attach to the CR-00 screen.</i></p>			
CR-15: Resources and Investments			
For each target area, the system will carry forward the planned percentages of allocation from the Action Plan. If	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 8

	Yes	No	Comments/Verification
no target areas are identified in the Strategic Plan or the HTF allocation plan (for HTF grantees) does the narrative discuss the geographic distribution and location of investments? (91.520(a))			
Is there a description of how any publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 9
Did the grantee explain how federal funds leveraged additional resources (private, state, and local funds)? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 9
Is there a description of how HOME and ESG matching requirements were satisfied? (91.520(a))	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
CR-20: Affordable Housing			
Did the grantee provide the actual number of households provided affordable housing units in the program year? Use the PR-03 and PR23 reports to assist in the review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 10
<p><i>Note: This table contains information entered by the grantee into the Action Plan. The table only includes the grantee's goals for the number of homeless, non-homeless, and special needs households to be provided affordable housing within the program year using funds made available to the jurisdiction as specified in their Annual Action Plan on screen AP-55 – Affordable Housing. For the purpose of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership. The numbers reported for actual should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments for CDBG and HOME, can help the jurisdiction determine the actual number of ELI, LI, and MI renter and owner households that were provided affordable housing units during the program year. The grantee should be asked to revise the numbers in its Annual Action Plan, if the one-year goal field includes numbers that do not meet the definition of "affordable housing" as defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership. Other housing units assisted that do not meet the definition of "affordable housing" in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership may be discussed separately. These estimates should not include the provision of emergency shelter, transitional shelter, or social services.</i></p>			
Did the grantee provide the actual number of households supported?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 11-12

	Yes	No	Comments/Verification
<p><i>Note: This table lists the goals and actual number of affordable housing units produced in the program year for each type of housing assistance (rental assistance, production of new units, rehabilitation of existing units, and acquisition of existing units). The One-Year Goal field is system-generated based on the information from screen AP-55 – Affordable Housing in the Annual Action Plan. The numbers reported in the Actual field should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments for CDBG & HOME, can help the jurisdiction determine the actual counts for the program year. Grantees can adjust these values to correct actual numbers. For the purpose of this section, the term “affordable housing” is defined in the HOME regulations at 24 CFT 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership.</i></p>			
Did the grantee discuss the difference between goals & outcomes and any problems encountered in meeting these goals? 91.520	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 11
Did the grantee discuss how these outcomes will impact future annual Action Plans?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 12
Did the grantee provide the actual number of households provided affordable housing with both CDBG, HOME and HTF funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 12
The number of extremely low -income renter households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 CAPER screens do not divide by renters and owners
The number of extremely low- income owner households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 CAPER screens do not divide by renters and owners
The number of low income renter households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 CAPER screens do not divide by renters and owners
The number of low income owner households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 CAPER screens do not divide by renters and owners
The number of moderate income renter households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 CAPER screens do not divide by renters and owners
The number of moderate income owner households?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 CAPER screens do not divide by renters and owners
The number of middle income persons served?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 CAPER does not include this question.

	Yes	No	Comments/Verification
The number of homeless persons served?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 11-13
Is the number of owner and renter households assisted meet the Section 215 definition of affordable housing included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pages 10-11
<p><i>Note: This table should display the number of persons assisted at each income level who received housing assistance during the program year. The numbers reported for actual based on accomplishments entered into IDIS at the activity level. Incorrect numbers may be the result of accomplishments entered after the CAPER was created. Several reports, including the PR23 – Summary of Accomplishments, can help the jurisdiction determine the actual counts for the number of households that were provided affordable housing units during the program year. Grantees can adjust these values in the system to correct actual numbers. Compare the number of ELI, LI, MI, and homeless households provided affordable housing with narrative for the strategic plan goals summary screen SP-45 to determine progress in meeting the strategic plan goal. For the purpose of this section, the term “affordable housing” for all program accomplishments is defined in the HOME regulations at 24 CFT 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership.</i></p> <p><i>. Other housing units assisted that do not meet the definition of “affordable housing” in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership, may be discussed separately. These estimates should not include the provision of emergency shelter, transitional shelter, or social services.</i></p>			
Did the grantee provide additional narrative regarding the information provided by these tables? Is there an evaluation of progress in meeting its specific objective of providing affordable housing assistance during the reporting period? Each type of owner and renter household should be discussed (ELI, LI, Mod, MI, Homeless)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page Pages 11-12
Is there a summary of the efforts to address “worst case needs”, and progress in meeting the needs of persons with disabilities? Worst-case housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people, or have been involuntarily displaced. The needs of persons with disability do not include beds in nursing homes or other service-centered facilities.	<input type="checkbox"/>	<input type="checkbox"/>	2018CAPER does not include this question
Did the grantee describe other actions taken to foster and maintain affordable housing? 91.220(k); 91.520(a). This info	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 16

	Yes	No	Comments/Verification
may also be on the CR-50 screen.			
States Only: Did the state include the coordination of LIHTC with the development of affordable housing? 91.320(j); 92.520(a). This info may also be on the CR-50 screen.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
CR-25: Homeless and Other Special Needs			
Does the report the grantee's progress in reaching out to homeless persons, especially unsheltered persons, and assessing their individual needs? 91.520(c)(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 13
Address the emergency shelter and transitional housing needs of homeless persons? 91.520(c)(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 14
Address helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 14
(a) Likely to become homeless after being discharged from publicly funded institutions and systems of care, such as health care facilities, correction programs, mental health facilities, foster care and other youth facilities? (91.520(c)(4)(ii))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 13
(b) Receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs? 91.520(c)(4)(ii). The grantee should explain how the jurisdiction is implementing a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 13
Address helping homeless persons, especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth, make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experienced homelessness, facilitating access for homeless individuals and families to affordable units, and preventing individuals and families who were recently homeless from becoming homeless again? 91.520(c)(3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 13
CR-30: Public Housing			

	Yes	No	Comments/Verification
Did the grantee identify actions taken to address the needs of public housing? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 15
Did the grantee identify actions taken to encourage public housing residents to become more involved in management and participate in homeownership? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 15
If grantee has a troubled PHA, did it identify actions to provide assistance to this PHA?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 15
CR-35: Other Actions			
Did the grantee describe actions taken to remove or improve the negative effects of public policies that serve as barriers to affordable housing, such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 16
Did the grantee identify actions taken to address obstacles to meeting underserved needs? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 16
Did the grantee identify actions taken to reduce lead-based paint hazards? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 16-17
Did the grantee identify actions taken to reduce the number of poverty-level families? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 17
Did the grantee identify actions taken to develop institutional structure? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 17
Did the grantee identify actions taken to enhance coordination between public and private housing and social service agencies? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 16-18
Did the grantee identify actions taken to overcome the effects of any impediments identified in the grantee's analysis of impediments to fair housing choice or AFH? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 18
CR-40: Monitoring			
Did the grantee describe the standards and procedures used to monitor activities and used to ensure long-term compliance with requirements of the programs involved,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 19

	Yes	No	Comments/Verification
including minority business outreach and comprehensive planning requirements? This should include all CPD funds received: CDBG (including Section 108, if applicable), HOME, HTF, ESG & HOPWA.			
Did the grantee describe efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports, including minorities, non-English speaking persons and persons with disabilities? 91.520(a)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 19-20
CR-45: CDBG Grantees			
Did the grantee specify the nature of, and reasons for, any changes in the grantee's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences? 91.520(d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 20
Does the grantee have an existing Section 108 guaranteed loan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2018 CAPER does not include this question
If yes, did the grantee report accomplishments and program income on any open activities during the last year?			2018 CAPER does not include this question N/A
Does the grantee have any open Brownfields Economic Development Initiative (BEDI) grants?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Page 20
If yes, did the grantee describe grant accomplishments and program outcomes during the last year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
NOTE: Section 108 recipients and BEDI grantees should describe program accomplishments and outcomes following instructions for Section 108 reporting contained in Chapters 8 and 9 of the IDIS Online for CDBG Entitlement Communities Training Manual at: https://www.hudexchange.info/resource/2685/idis-online-for-cdbq-entitlement-communities-training-manual/. Review IDIS PR03 Report to determine extent to which extremely low-income, low-income, and moderate-income served by each activity where information on income by family is required to determine the eligibility of the activity. 91.520(d) Review jurisdictions with a HUD-approved neighborhood revitalization strategy to determine progress against benchmarks for the program year.			

FINANCIAL ANALYSIS:

To ensure the integrity of the CAPER, a comprehensive review of both programmatic and financial analysis should be performed. The financial review evaluates the fiscal integrity and financial capacity of the grantee and can be used as a part of the Annual Community Assessment. This section examines the financial data for accuracy, necessity, and compliance with Federal cost principles and agency. Deficiencies found during the financial analysis do not affect the determination as to whether or not the CAPER is satisfactory; however, any violations in the following regulatory requirements could result in a monitoring finding.

	Yes	No	Comments/Verification
CAPER Financial Analysis			
CDBG Entitlement Grantee: (PR26) – <i>Note use the PR26 Troubleshooting Guide to verify calculations are correct, particularly in regard to PI and SI for both annual allocations and Section 108 loan guarantees.</i>			
Was the 70% low/mod overall spending requirements for CDBG met? (PR26 Report)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PR26 – <u>96.32%</u>
If this is a multi-year certification, review period covered.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Has the grantee exceeded the 20% administrative cap for CDBG?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Page 6 and PR26– <u>14.13%</u>
Has the grantee exceeded the 15% public service cap for CDBG?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Page 6 – <u>10.5%</u>
<i>Grant-based admin cap: Run a PR26 CDBG Activity Summary by Selected Grant report for 2015 and 2017. Has the grantee exceeded the 20% grant-based administrative cap?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	PR 26

CAPER Troubleshooting Guide: This chart outlines known system issues and the interim solution.

Screen	Table Name	System issue	Interim Solution
CAPER Set-up for Consortia	Setting up CAPERS for Consortia members	How Consortia members set up CAPERS in the system.	All consortia grantees - lead and participating - are responsible for submitting their own CAPERS. CAPERS are not connected to the system and each member can generate their own separately.
CR-25	First 2 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first two textboxes.	Please manually add the text in the MS Word download for the first two textboxes. When the plan is submitted, the Office will be able to view the inserted objects when re-downloaded.
CR-30	First 2 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first two textboxes.	Please manually add the text in the MS Word download for the first two textboxes. When the plan is submitted, the Office will be able to view the inserted objects when re-downloaded.
CR-35	First 6 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first six textboxes.	Please manually add the text in the MS Word download for the first six textboxes. When the plan is submitted, the Office will be able to view the inserted objects when re-downloaded.
CR-35	Second and third textboxes	The on-screen label for the 2nd text box is incorrectly repeated as the label for the 3rd text box. The label for the 3rd text box should be "Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)."	Please respond to the meeting underserved needs question and answer the lead-based paint question in the third text box. When the plan is submitted, the third text box appears in the MS Word download.
CR-40	First textbox	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first textbox.	Please manually add the text in the MS Word download for the first textbox. When the plan is submitted, the Office will be able to view the inserted objects when re-downloaded.
CR-50	Second and third textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the second and third textboxes.	Please manually add the text in the MS Word download for the second and third textboxes. When the plan is submitted, the Office will be able to view the inserted objects when re-downloaded.
Screen	Table Name	System issue	Interim Solution
CR-60	ESG Recipient Information	Unable to add a subrecipient to the subrecipient list.	If the subrecipient list available through CR-60 does not include a subrecipient, it is because the entity was not included in the list of funded ESG activities in IDIS. However, jurisdictions may use the screens to add an ESG subrecipient to an activity if that subrecipient is available. After the subrecipient has been added, it will appear on the selection list generated on screen CR-60 and can be selected for completion of the CAPER. The instructions for setting up an ESG subrecipient are in Section 6.2 of the IDIS Guide for ESG and be accessed at https://www.hudexchange.info/resource/1857/using-emergency-solutions-grants-esg-program/ . If the user is unable to add a subrecipient to an activity because the funds for that activity are not from the jurisdiction should submit an AAQ to the HUD Exchange.

CR-75	Other Grant Expenditures	Totals in tables 11e and 11g in the MS Word download currently exclude the 'Street outreach' values in table 11d from the total calculation	Please manually add the text in the MS Word document for public comment. When the plan is submitted for review, users will be able to view the screens where users have entered responses.

Citizen Participation



Town of Barnstable
Planning & Development Department
COMMUNITY DEVELOPMENT

www.town.barnstable.ma.us/planninganddevelopment



Elizabeth Jenkins
Director

FOR IMMEDIATE RELEASE
August 20, 2019

CONTACT: Kathleen Girouard
508-862-4678

TOWN OF BARNSTABLE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)
NOTICE OF DOCUMENT AVAILABILITY, PUBLIC MEETING AND COMMENT PERIOD

The Town has completed the 2018 program year for the Community Development Block Grant program and is preparing Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2018 – June 30, 2019. The Town was awarded \$287,173 in federal funds from the U.S. Department of Housing and Urban Development (HUD) to address the goals and objectives of the Town of Barnstable Consolidated Plan for 2015 – 2019. The CAPER is a year-end report that outlines the accomplishments of the Town's CDBG program and is available for review and comment before the Town submits it to HUD for approval.

DOCUMENT AVAILABILITY

The Draft CAPER will be available for review as of Thursday, August 29, 2019 on the Town website: <https://www.townofbarnstable.us/CDBG> or in the Planning & Development Department (PDD), 367 Main Street, 3rd Floor, Hyannis, MA 02601 between the hours of 8:30am and 4:30pm Monday through Friday. This location is handicap accessible.

PUBLIC MEETING

The public is invited to attend a meeting to review the Draft CAPER on Wednesday, September 4, 2019 at 2:00 pm in the Planning and Development Department Conference Room, 367 Main Street, 3rd Floor, Hyannis, MA 02601. This location is handicap accessible and reasonable accommodations are available upon advance request.

Comments received in the meeting will be summarized in the final submission to HUD. Anyone unable to attend the meeting may submit written comments to the PDD office at the address or email below.

PUBLIC COMMENT PERIOD

Written comments received on or before September 16, 2019 will be included in the final submission to HUD. Please submit written comments to:

ATTN: CDBG
Planning & Development Dept.
367 Main Street, 3rd Floor
Hyannis, MA 02601
Or by email: kathleen.girouard@town.barnstable.ma.us with "CDBG Comments" in the subject line.

CONTACT INFORMATION: Kathleen Girouard, Planning & Development Dept., 367 Main Street, 3rd Floor, Hyannis, MA 02601. Phone: 508-862-4678, TDD#508-790-9801.

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200 Main Street, Hyannis, MA 02601 (o) 508-862-4786 (f) 508-862-4784
367 Main Street, Hyannis, MA 02601 (o) 508-862-4678 (f) 508-862-4782

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Town of Barnstable
Planning & Development Department
COMMUNITY DEVELOPMENT

www.town.barnstable.ma.us/planninganddevelopment



Elizabeth Jenkins
Director

PARA LIBERAÇÃO IMEDIATA
20 de agosto de 2019

CONTATO: Kathleen Girouard
508-862-4678

CIDADE DE BARNSTABLE
PROGRAMA DE SUBSÍDIO AO BLOCO DE DESENVOLVIMENTO COMUNITÁRIO
(CDBG)
AVISO DE DISPONIBILIDADE DO DOCUMENTO, REUNIÃO PÚBLICA E
PERÍODO DE COMENTÁRIOS

O Município completou o ano do programa 2018 para o programa Community Development Block Grant e está preparando o Relatório Anual de Avaliação do Desempenho Consolidado (CAPER) para o período de 1º de julho de 2018 a 30 de junho de 2019. O município recebeu US \$ 287.173 em fundos federais dos EUA. Departamento de Habitação e Desenvolvimento Urbano (HUD) para abordar as metas e objetivos do Plano Consolidado da Cidade de Barnstable para 2015 - 2019. O CAPER é um relatório de fim de ano que descreve as realizações do programa CDBG da cidade e está disponível para revisão e comente antes que a cidade submeta-a ao HUD para aprovação.

DISPONIBILIDADE DO DOCUMENTO

O Projecto CAPER estará disponível para revisão a partir de quinta-feira, 29 de agosto de 2019, no site da cidade: <https://www.townofbarnstable.us/CDBG> ou no Departamento de Planejamento e Desenvolvimento (PDD), 367 Main Street, 3º andar, Hyannis, MA 02601 entre as 8:30 e as 16:30 de segunda a sexta-feira. Esta localização é handicap acessível.

REUNIÃO PÚBLICA

O público é convidado a participar de uma reunião para revisar a versão preliminar do CAPER na quarta-feira, 4 de setembro de 2019 às 14:00 na Sala de Conferências do Departamento de Planejamento e Desenvolvimento, 367 Main Street, 3º andar, Hyannis, MA 02601. Este local é deficiente acomodações acessíveis e razoáveis estão disponíveis mediante solicitação prévia.

Os comentários recebidos na reunião serão resumidos na submissão final ao HUD. Qualquer pessoa que não puder comparecer à reunião poderá enviar comentários por escrito ao escritório do PDD no endereço ou no e-mail abaixo.

PERÍODO DE COMENTÁRIOS PÚBLICOS

Os comentários escritos recebidos até 16 de setembro de 2019 serão incluídos no envio final ao HUD. Por favor, envie comentários por escrito para:

ATENÇÃO: CDBG
Departamento de Planejamento e Desenvolvimento
367 Main Street, 3º andar
Hyannis, MA 02601

Ou por e-mail: kathleen.girouard@town.barnstable.ma.us com "CDBG Comments" na linha de assunto.

INFORMAÇÕES DE CONTATO: Kathleen Girouard, Planning & Development Dept., 367 Main Street, 3rd Floor, Hyannis, MA 02601. Telefone: 508-862-4678, TDD # 508-790-9801.

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Portuguese



Town of Barnstable
Planning & Development Department
COMMUNITY DEVELOPMENT

www.town.barnstable.ma.us/planninganddevelopment



Elizabeth Jenkins
Director

PARA PUBLICACIÓN INMEDIATA
20 de agosto de 2019

CONTACTO: Kathleen Girouard
508-862-4678

CIUDAD DE BARNSTABLE
PROGRAMA DE SUBVENCIÓN DE BLOQUES DE DESARROLLO COMUNITARIO (CDBG)
AVISO DE DISPONIBILIDAD DE DOCUMENTOS, REUNIÓN PÚBLICA Y
PERÍODO DE COMENTARIOS

La Ciudad ha completado el año del programa 2018 para el programa de Subsidio Global para el Desarrollo Comunitario y está preparando el Informe Anual Consolidado de Evaluación del Desempeño (CAPER) para el período del 1 de julio de 2018 al 30 de junio de 2019. La Ciudad recibió \$ 287,173 en fondos federales de los EE. UU. Departamento de Vivienda y Desarrollo Urbano (HUD) para abordar las metas y objetivos del Plan consolidado de la ciudad de Barnstable para 2015-2019. El CAPER es un informe de fin de año que describe los logros del programa CDBG de la ciudad y está disponible para su revisión y comente antes de que la Ciudad lo envíe a HUD para su aprobación.

DISPONIBILIDAD DE DOCUMENTOS

El borrador de CAPER estará disponible para su revisión a partir del jueves 29 de agosto de 2019 en el sitio web de la Ciudad: <https://www.townofbarnstable.us/CDBG> o en el Departamento de Planificación y Desarrollo (PDD), 367 Main Street, 3rd Floor, Hyannis, MA 02601 entre las 8:30 am y las 4:30 pm de lunes a viernes. Esta ubicación es accesible para discapacitados.

REUNION PUBLICA

El público está invitado a asistir a una reunión para revisar el borrador del CAPER el miércoles 4 de septiembre de 2019 a las 2:00 pm en la sala de conferencias del Departamento de Planificación y Desarrollo, 367 Main Street, 3rd Floor, Hyannis, MA 02601. Esta ubicación es una desventaja Acomodaciones accesibles y razonables están disponibles previa solicitud.

Los comentarios recibidos en la reunión se resumirán en la presentación final a HUD. Cualquier persona que no pueda asistir a la reunión puede enviar comentarios por escrito a la oficina de PDD a la dirección o correo electrónico a continuación.

PERIODO DE COMENTARIO PÚBLICO

Los comentarios escritos recibidos el 16 de septiembre de 2019 o antes se incluirán en la presentación final a HUD. Por favor envíe comentarios por escrito a:

ATENCIÓN: CDBG
Departamento de Planificación y Desarrollo
367 Main Street, 3er piso
Hyannis, MA 02601

O por correo electrónico: kathleen.girouard@town.barnstable.ma.us con "Comentarios CDBG" en la línea de asunto.

INFORMACIÓN DE CONTACTO: Kathleen Girouard, Departamento de Planificación y Desarrollo, 367 Main Street, 3rd Floor, Hyannis, MA 02601. Teléfono: 508-862-4678, TDD # 508-790-9801.

200 Main Street, Hyannis, MA 02601 (o) 508-862-4786 (f) 508-862-4784
367 Main Street, Hyannis, MA 02601 (o) 508-862-4678 (f) 508-862-4782

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Spanish

TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

Planning and Development Dept., Community Development Block Grant Program

DATE OF MEETING: September 4, 2019

TIME: 2 pm

PLACE: Planning & Development Conference Room,
367 Main Street, 3rd Floor, Hyannis, MA 02601

TOPICS FOR DISCUSSION:

Meeting purpose: The purpose of the meeting is to review the draft Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) program for the period July 1, 2018 – June 30, 2019. The Town received \$287,173 in federal funds from the U.S. Department of Housing and Urban Development (HUD) to address the goals and objectives of the Town of Barnstable Consolidated Plan. The CAPER outlines the accomplishments of the Town's CDBG program and is available for review and comments before the Town submits to HUD for approval.

Documents available: The draft CAPER will be available August 29, 2019 on the town website: www.townofbarnstable.ma.us/CDBG or in the Planning & Development Department at the address below.

Comment Periods: Comments received during the meeting will be summarized in the final submission to HUD. Anyone unable to attend the meeting can have their comments read into the meeting by submitting them in writing by **1pm on August 29, 2019**. Written comments on the draft CAPER received by **September 16, 2019** will be included in the final submission to HUD.

Contact Information: Please submit comments to: Kathleen Girouard, Planning & Development Dept., 367 Main Street, 3rd Floor, Hyannis, MA 02601 or by email: kathleen.girouard@town.barnstable.ma.us (please put "CDBG Comments" in the subject line).

The meeting location is handicap accessible. Anyone requiring reasonable accommodations including translation services please contact Kathleen at 508-862-4878, TDD# 508-790-9801 in advance.

- **Matters not reasonably anticipated by the chair**

The list of matters, are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if no votes, the sub-committee may go into executive session.

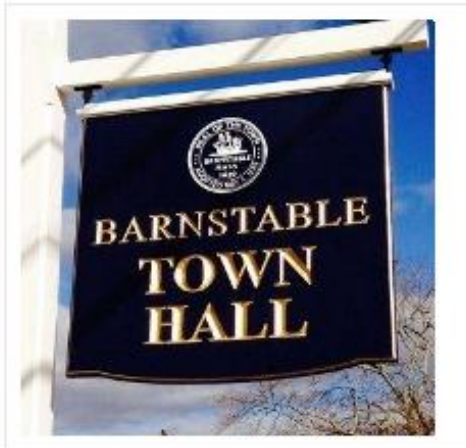
PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING

For your information the section of the M.C.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

Town of Barnstable Community Block Grant Program (CDBG)

Notice of document availability, public meeting and comment period...

ARTICLE | **TOWN NEWS** | AUGUST 21, 2019 05:16 AM | BY **CAPECODTODAY STAFF**



The Town has completed the 2018 program year for the Community Development Block Grant program and is preparing Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2018 – June 30, 2019. The Town was awarded \$287,173 in federal funds from the U.S. Department of Housing and Urban Development (HUD) to address the goals and objectives of the Town of Barnstable Consolidated Plan for 2015 – 2019. The CAPER is a year-end report that outlines the accomplishments of the Town's CDBG program and is available for review and comment before the Town submits it to HUD for approval.

DOCUMENT AVAILABILITY

The Draft CAPER will be available for review as of **Thursday, August 29, 2019** on the Town website: <https://www.townofbarnstable.us/CDBG> or in the Planning & Development Department (PDD), 367 Main Street,

3rd Floor, Hyannis, MA 02601 between the hours of 8:30am and 4:30pm Monday through Friday. This location is handicap accessible.

PUBLIC MEETING

The public is invited to attend a meeting to review the Draft CAPER on **Wednesday, September 4, 2019 at 2:00 pm** in the Planning and Development Department Conference Room, 367 Main Street, 3rd Floor, Hyannis, MA 02601. This location is handicap accessible and reasonable accommodations are available upon advance request.

Comments received in the meeting will be summarized in the final submission to HUD. Anyone unable to attend the meeting may submit written comments to the PDD office at the address or email below.

PUBLIC COMMENT PERIOD

Written comments received on or before **September 16, 2019** will be included in the final submission to HUD. Please submit written comments to:

ATTN: CDBG

Planning & Development Dept.

367 Main Street, 3rd Floor

Hyannis, MA 02601

Or by email: kathleen.girouard@town.barnstable.ma.us with "CDBG Comments" in the subject line.

CONTACT INFORMATION: Kathleen Girouard, Planning & Development Dept., 367

Main Street, 3rd Floor, Hyannis, MA 02601. Phone: 508-862-4678, TDD#508-790-9801.

**Town of Barnstable**

5 hrs ·

TOWN OF BARNSTABLE**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) NOTICE OF DOCUMENT AVAILABILITY, PUBLIC MEETING AND COMMENT PERIOD**

The Town has completed the 2018 program year for the Community Development Block Grant program and is preparing Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2018 – June 30, 2019. The Town was awarded \$287,173 in federal funds from the U.S. Department of Housing and Urban Development (HUD) to address the goals and objectives of the Town of Barnstable Consolidated Plan for 2015 – 2019. The CAPER is a year-end report that outlines the accomplishments of the Town's CDBG program and is available for review and comment before the Town submits it to HUD for approval.

DOCUMENT AVAILABILITY

The Draft CAPER will be available for review as of Thursday, August 29, 2019 on the Town website: <https://www.townofbarnstable.us/CDBG> or in the Planning & Development Department (PDD), 367 Main Street, 3rd Floor, Hyannis, MA 02601 between the hours of 8:30am and 4:30pm Monday through Friday. This location is handicap accessible.

PUBLIC MEETING

The public is invited to attend a meeting to review the Draft CAPER on Wednesday, September 4, 2019 at 2:00 pm in the Planning and Development Department Conference Room, 367 Main Street, 3rd Floor, Hyannis, MA 02601. This location is handicap accessible and reasonable accommodations are available upon advance request.

Comments received in the meeting will be summarized in the final submission to HUD. Anyone unable to attend the meeting may submit written comments to the PDD office at the address or email below.

PUBLIC COMMENT PERIOD

Written comments received on or before September 16, 2019 will be included in the final submission to HUD. Please submit written comments to:

ATTN: CDBG

Planning & Development Dept.

367 Main Street, 3rd Floor

Hyannis, MA 02601

Or by email: kathleen.girouard@town.barnstable.ma.us with "CDBG Comments" in the subject line.

CONTACT INFORMATION: Kathleen Girouard, Planning & Development Dept., 367 Main Street, 3rd Floor, Hyannis, MA 02601. Phone: 508-862-4678, TDD#508-790-9801.

Town seeks public comment on housing report

The Town of Barnstable has completed the 2018 program year for the Community Development Block Grant program and is preparing Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2018 – June 30, 2019.

The town was awarded \$287,173 in federal funds from the U.S. Department of Housing and Urban Development (HUD) to address the goals and objectives of the Town of Barnstable Consolidated Plan for 2015-2019. The CAPER is a year-end report that outlines the accomplishments of the town's CDBG program and is available for review and comment before the town submits it to HUD for approval.

DOCUMENT AVAILABILITY

The Draft CAPER will be available for review as of Thursday, Aug. 29 on the town's website: <https://www.townofbarnstable.us/> CDBG or in the Planning & Development Department, 367 Main St., 3rd Floor, Hyannis, between 8:30 a.m. and 4:30 p.m. Monday through Friday. This location is handicap-accessible.

PUBLIC MEETING

The public is invited to attend a meeting to review the Draft CAPER on Wednesday, Sept. 4, in Town Hall in the 3rd-floor Planning and Development Department Conference Room, at 2 p.m. This location is handicap accessible and reasonable accommodations are available upon advance request.

Comments received in the meeting will be summarized in the final submission to HUD. Anyone unable to attend the meeting may submit written comments to the PDD office at the address or email below.

PUBLIC COMMENT PERIOD

Written comments received on or before Sept. 16 will be included in the final submission to HUD. Please submit written comments to: ATTN: CDBG, Planning & Development Dept., 367 Main Street, 3rd Floor, Hyannis, MA 02601.

Or you may email kathleen.girouard@town.barnstable.ma.us with "CDBG Comments" in the subject line; or call 508-8624678; TDD#, 508-790-9801.

Barnstable eWeekly

Friday, August 23, 2019

Issue: 2019-34

Contact Town Manager's Office (<mailto:tmnewslettergroup@town.barnstable.ma.us>)



<https://web.town.barnstable.ma.us/TownManager/DeskofTM/news.aspx?filename=FridayAugust232019.html&email=true>

1/13

2019-2020 Barnstable Youth Commission Prepares for the Year Ahead

On Tuesday, August 20th, the 2019-2020 Barnstable Youth Commission gathered at the Kalmus Beach Snack Bar to welcome our new Youth Commissioners (Luc-Andre Sader, Lily Atwell, Nina Barrette, and J.J. Janvier) and share the program of work for the coming year. Youth Commission Chair Lucas McCauley was joined by current Youth Commissioners Piper Hunt and Jenna Schmidt. Plans are already underway for the 6th Annual 7th Grade Youth Summit on March 14, 2020, OneLove Program, Ready, Set, Work! Job Fair and more. We're looking forward to a great year for the Barnstable Youth Commission!

Pictured from left to right: Jenna Schmidt, Piper Hunt, Lily Atwell, Adult Advisor Kip Diggs, Barnstable Youth Commission Chair Lucas McCauley, Adult Advisor Barnstable Police Lt. Jean Challies, J.J. Janvier, Luc-Andre Sader, Nina Barrette, and Recreation Director Patti Machado.

School is Back in Session on Wednesday, August 28th

It is backpacks and books for students in Barnstable Public Schools as our students in grades 1-12 head back to school Wednesday, August 28, 2019. Kindergarten begins on Thursday, August 29, 2019. We wish all students, teachers and staff an inspiring, successful year ahead. We remind our residents to **take even more** care and remain alert when driving around town especially near school zones. Check out Barnstable Public Schools new logo below.



Beach Water Quality Updates can be found on the [Town of Barnstable's website](https://townofbarnstable.us/Departments/healthdivision/Health_Noticias/Beach-Status---Water-Quality.pdf?tm=6/30/2019%209:11:16%20A)

(https://townofbarnstable.us/Departments/healthdivision/Health_Noticias/Beach-Status---Water-Quality.pdf?tm=6/30/2019%209:11:16%20A).

Household Hazardous Waste Collection Saturday, August 24, 2019

The Town of Barnstable Department of Public Works Solid Waste Division in collaboration with Barnstable County is holding a Household Hazardous Waste Collection at the Transfer Station located at 45 Flint Street Marstons Mills. Hazardous Waste Collections are FREE to Barnstable Residents. Participants must have either a paid household trash sticker or free recycling sticker to participate. Stickers are available during normal business hours at the transfer station, including on the collection day. The hours of the hazardous waste collection are 9:00 AM - 12:00 PM. For questions about this project, call the Transfer Station at 508-420-2258, or refer to the Town's [Website](http://www.townofbarnstable.us/solidwaste/2018HHW/2018%20Barnstable%20HHW%20Brochure.pdf)

(<http://www.townofbarnstable.us/solidwaste/2018HHW/2018%20Barnstable%20HHW%20Brochure.pdf>) or to the County's website for Household Hazardous Waste at www.loveyourlocalwater.org (<http://www.loveyourlocalwater.org/>).

2019 Town of Barnstable Schedule

April 6
9am to Noon
Barnstable Transfer Station,
45 Flint St., Marstons Mills

June 22
9am to Noon
Barnstable Transfer Station,
45 Flint St., Marstons Mills

August 24
9am to Noon
Barnstable Transfer Station,
45 Flint St., Marstons Mills

Sept. 21
9am to Noon
Barnstable Transfer Station,
45 Flint St., Marstons Mills

* NON-RESIDENTS VISIT WEBSITE FOR REGISTRATION. PROOF OF RESIDENCY REQUIRED. Questions? Visit our website

www.loveyourlocalwater.org
loveyourlocalwater



**YOUR LOCAL WATER.
IT'S A CAPE COD THING.**
Love your local water. It's a Cape Cod Thing. It's a campaign of Barnstable County Government and Cape Cod Cooperative Extension.

DID YOU KNOW

SOME HOUSEHOLD PRODUCTS ARE TOO TOXIC TO TRASH?

Disposal of:

Pesticides and Lawn Chemicals
Cleaners and Disinfectants
Arts & Crafts Hobby Supplies
Auto and Boat Fluids
Pool Chemicals
*Paints, Polishes, and Stains (no latex)
*Latex and Acrylics will be accepted at Cape Cod Latex Paint & Recycling Initiative
www.townofbourne.com/paint

When conditions present a danger to staff or participants, collection officials maintain the right to cancel the event.

www.loveyourlocalwater.org
loveyourlocalwater

Kallope Chute, HarMat Environmental Specialist
1-800-319-2783
Barnstable County Hazardous Materials Program

HHW Collections are funded by the Town of Barnstable and Barnstable County's Cape-Cod Cooperative Extension.

Cape Cod Cooperative Extension
www.capecodextension.org

HHW Collections for Residents of BARNSTABLE

Town of Barnstable Recycle Sticker required for entry. Call 508-429-2256 for more information.
*Small Business disposal accepted. See inside panel for info.



2019

HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE



**YOUR LOCAL WATER.
IT'S A CAPE COD THING.**

Update on Water Quality Resource Management Efforts in Barnstable

Barnstable's Channel 18 has prepared a [YouTube playlist](https://www.youtube.com/playlist?list=PLqZyj_Kingzq0hFdRjK3KbdzITWu_LIY) (https://www.youtube.com/playlist?list=PLqZyj_Kingzq0hFdRjK3KbdzITWu_LIY) of segments they have created on Water Quality Resource Efforts in the Town of Barnstable. The informative pieces include Town Manager Mark Ellis talking about Water Quality Planning, Herring Run 2019, Cotuit Bay Dredging, Barnstable at Work – Hyannis Water Supply Division, Water Quality Testing in the Three Bays and more. At the January 3, 2019 Town Council meeting, DPW Director Dan Santos presented an [Update on Wastewater Management Efforts in Barnstable](http://web.townofbarnstable.us/Departments/PublicWorks/Office_Resources_and_Updates/Wastewater-Update-Presentation---Town-Council.pdf) (http://web.townofbarnstable.us/Departments/PublicWorks/Office_Resources_and_Updates/Wastewater-Update-Presentation---Town-Council.pdf). We thought we would share this important information again in this week's eNews. Mr. Santos' presentation can be viewed [here](http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8142?channel=1&seekto=3446) (<http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8142?channel=1&seekto=3446>). Additional updates have been provided at the [February 28, 2019 Town Council Meeting](http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8249?channel=1&seekto=3361) (<http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8249?channel=1&seekto=3361>), [March 21, 2019 Town Council Meeting](http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8294?channel=1&seekto=4226) (<http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8294?channel=1&seekto=4226>), [June 20, 2019 Town Council Meeting](http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8487?channel=1&seekto=4960) (<http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8487?channel=1&seekto=4960>) as well as the [August 15, 2019 Town Council Meeting](http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8577?channel=1&seekto=250) (<http://streaming85.townofbarnstable.us/CablecastPublicSite/show/8577?channel=1&seekto=250>).

Town of Barnstable Community Development Block Grant Program (CDBG)

Notice of Document Availability, Public Meeting and Comment Period

<https://nobweb.town.barnstable.ma.us/TownManager/DeskofTM/news.aspx?filename=FridayAugust232019.html&email=true>

3/13

The Town has completed the 2018 program year for the Community Development Block Grant program and is preparing Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2018 – June 30, 2019. The Town was awarded \$287,173 in federal funds from the U.S. Department of Housing and Urban Development (HUD) to address the goals and objectives of the Town of Barnstable Consolidated Plan for 2015 – 2019. The CAPER is a year-end report that outlines the accomplishments of the Town's CDBG program and is available for review and comment before the Town submits it to HUD for approval.



DOCUMENT AVAILABILITY

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PUBLIC MEETING

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PUBLIC COMMENT PERIOD

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ATTN: CDBG
Planning & Development Dept.

367 Main Street, 3rd Floor

Hyannis, MA 02601

Or by email: kathleen.girouard@town.barnstable.ma.us (<mailto:kathleen.girouard@town.barnstable.ma.us>) with "CDBG Comments" in the subject line.

CONTACT INFORMATION: Kathleen Girouard, Planning & Development Dept., 367

Main Street, 3rd Floor, Hyannis, MA 02601. Phone: 508-862-4678, TDD#508-790-9801.

Barnstable Recreation Recognized by Youth StreetReach

On Sunday, August 18, 2019 Barnstable Recreation was recognized for their support of the Youth StreetReach (YSR) Program. This program gives a chance for teens to interact with people who have or are still dealing with being homeless. The YSR Mission is to integrate education, worship, and outreach in order to make youth more aware of injustice and to respect the dignity of all people, especially the lonely, lost and disenfranchised. The Youth hear firsthand how each life's path may lead to unexpected circumstances and how a community can help change lives. Thank You, Youth StreetReach! Congratulations, Barnstable Recreation! ***Pictured below: Youth StreetReach's Marilyn Lariviere and Recreation Director Patti Machado.***

Welcome to the Town of Barnstable!

Share Tweet Email

Custom Search

[Planning and Development \(/departments/planninganddevelopment/\)](/departments/planninganddevelopment/)
[Community Development \(/departments/communitydevelopment/\)](/departments/communitydevelopment/)
Community Development Block Grant (CDBG)

Director
[Elizabeth Jenkins \(mailto:Elizabeth.Jenkins@town.barnstable.ma.us\)](mailto:Elizabeth.Jenkins@town.barnstable.ma.us)
 Community & Economic Development Coordinator
[Kathleen Cirquand \(mailto:Kathleen.Cirquand@town.barnstable.ma.us\)](mailto:Kathleen.Cirquand@town.barnstable.ma.us)
 P 508-852-4678
 TDD 508-790-8001

Public Records Request (/Departments/TownClerk/pageview.asp?file=Office_Information/Public-Records-Request.htm&file=Public%20Records%20Request&exp=Office_Information)
 367 Main Street
 Hyannis MA 02601

The town receives federal funds from the U.S. Department of Housing and Urban Development (HUD) for projects and programs that benefit low and moderate income persons by providing affordable housing, economic opportunities and a suitable living environment.

News and Updates

- Community Development Block Grant Program (CDBG) Notice of Document Availability, Public Meeting and Comment Period
 (/https://web.town.barnstable.ma.us/Departments/cdbg/news_and_Updates/-Community-Development-Block-Grant-Program-(CDBG)-Notice-of-Documnt-Availability-Public-Meeting-and-Comment-Period.pdf?m=8/22/2019 9:16:07 AM)
- Community Development Block Grant Program (CDBG) Notice of Document Availability - Portuguese
 (/https://web.town.barnstable.ma.us/Departments/cdbg/news_and_Updates/-Community-Development-Block-Grant-Program-(CDBG)-Notice-of-Documnt-Availability--Portuguese.pdf?m=8/22/2019 9:16:07 AM)
- Community Development Block Grant Program (CDBG) Notice of Document Availability - Spanish
 (/https://web.town.barnstable.ma.us/Departments/cdbg/news_and_Updates/-Community-Development-Block-Grant-Program-(CDBG)-Notice-of-Documnt-Availability--Spanish.pdf?m=8/22/2019 9:16:07 AM)

Affordable Housing Programs

Economic Programs

Service Programs

Plans and Requirements

Girouard, Kathleen

From: Barnstable County Department of Human Services
<humanservices@barnstablecounty.org>
Sent: Monday, August 26, 2019 10:03 AM
To: Girouard, Kathleen
Subject: Barnstable County Human Services E-Newsletter



Creating a Healthy Connected Cape Cod



E-Newsletter

SUBSCRIBE

ISSUE: 251

August 26, 2019

JOIN

Dear Kathleen,

MY CHOICE
MATTERS

Welcome to the Barnstable County Department of Human Services' E-Newsletter. This bi-weekly newsletter is designed to provide timely information on health and human service topics of interest for people living and working in Barnstable County. For additional information visit the Department website at www.bchumanservices.net



SEARCH

Submission Guidelines

Barnstable County
Public Health and
Wellness Local
Service Directory

Department of
Human Services

Please submit your request to be included by clicking on the image below.



You may also email your request to

Publications / Data



CONNECT

Accessibility and Disability

Cape and Islands Regional Network on Homelessness

Continuum of Care

HOME Investment Partnership Program

Prevention and Wellness Trust Fund

Regional Substance Use Council

SHINE

IN THIS ISSUE

[Submission Guidelines](#)

[News from Barnstable County HOME Consortium](#)

[News from SHINE](#)

[We Can News](#)

[Take the YMCA Survey](#)

sonja.sheasley@barnstablecounty.org. If you choose to email, please follow these [submission guidelines](#).

DEPARTMENT NEWS

News from Barnstable County HOME Consortium

SAVE THE DATE!

Barnstable County HOME Consortium Regional Public Hearings for Five-Year Consolidated Plan (Program Year 2020 - 2024)

In accordance with the requirements of the U.S. Department of Housing and Urban Development that provides funding to the **Barnstable County HOME Consortium**, the purpose of these regional public hearings is to obtain the comments and views of residents, public agencies, community organizations, and other interested parties on Barnstable County's housing needs, impediments to fair housing, and the scope of HOME program activities to assist the Consortium in preparation of its five-year Consolidated Plan for Program Years 2020-2024. The Consortium will conduct three regional public hearings. Please review dates [HERE](#).

Consolidated Annual Performance Evaluation Report 2018

Notice of Public Meeting, Document Availability and Comment Period
available in English, Spanish, and Portuguese

[Notice of Public Meeting – English](#)

[Notice of Public Meeting – Portuguese](#)

[Notice of Public Meeting – Spanish](#)

Attention Medicare Beneficiaries

The **SHINE Program** encourages Medicare beneficiaries to sign up on www.MyMedicare.gov to take charge of their own health insurance information. They will be able to see doctor's visits, the list of preventive benefits, their drug list to use during Open Enrollment, and they can chat with customer service at Medicare. For an easy to follow explanation,

WHERE: Mashpee Public Library - 64 Steeple St Mashpee

WHEN: Info Session 9/26 from 1:00 - 2:00 pm. Learn more about My Life, My Health and the online version Better Choices, Better Health | Thursday's for 6 weeks, 10/3-11/7/2019 from 1:00-3:30 pm

FEE: No cost. Funding is provided through the MA EOEI and the Federal ACL

REGISTER: Contact Healthy Living Cape Cod 508-957-7620 healthylivingcapecod@gmail.com

Community Development Block Grant Program Year 2018 - Yarmouth

The **Town of Yarmouth** has completed its **Community Development Block Grant Program Year 2018**, which ran from July 1, 2018 - June 30, 2019, and is now developing its CAPER - an end of year report outlining the program's accomplishments. The Public Hearing regarding the CAPER is set for Sept 9, 2019 at 3 PM and Document Availability of the CAPER is on Sept 10, 2019. The public comment period on the CAPER is Sept 10, 2019 - Sept 26, 2019.

Please see the legal ad and more details [HERE](#). For questions, please contact: Mary Waygan, Affordable Housing/CDBG Program Administrator, Town of Yarmouth, 1146 Route 28, South Yarmouth, MA 02664 508-398-2231 X 1275

News from NAMI

NAMI Cape Cod & The Islands serves individuals and their families who are affected by the broad spectrum of mental illnesses and neurological disorders through support, education and advocacy, and promotes wellness for all. For more information call 508-778-4277 or visit see NAMI events this month [HERE](#).

Request for Proposals for CDBG Funded Projects and Activities

Public Notice - Town of Yarmouth Request for Proposals to carry out the Town of Yarmouth Community Development Block Grant Program year 2019.

The Town of Yarmouth Community Development Block Grant (CDBG) Program is seeking proposals from experienced, qualified businesses, organizations and agencies, public or private, to carry out objectives identified in the Town of Yarmouth Community Development Block Grant Program. The Town is a Community Development Block Grant (CDBG) entitlement community, funded by US HUD. For Program Year 2019, the Town anticipates an overall CDBG budget of \$291,257 for Program Year 2019 with budgets of \$70,000 for Economic Opportunity Activities, \$20,439 for Public Service Activities, and \$173,567 for Affordable Housing Activities. Please see the copy of the [RFP](#) and [Legal](#)

[Ad](#) for more details. Please note the program's new RFP format.

Town of Barnstable Community Development Block Grant Program (CDBG) Notice of Document Availability, Public Meeting and Comment Period

Please see the Notice of Document Availability, Public Meeting and Comment Period in English, Spanish, and Portuguese [HERE](#).

Family Resource Center of Cape Cod

Read the **Family Resource Center of Cape Cod - August Newsletter** for Parent Education & Support Opportunities [HERE](#).

News from Falmouth Commission on Substance Use

The **Falmouth Commission on Substance Use** wants to encourage and support the development of quality sober homes and wishes to extend this invitation to all **Falmouth Sober Home Owners and Managers** to attend this **upcoming workshop** at no cost. See the press release [HERE](#). Please see the attached flyer [HERE](#).

Suicide Loss Survivor Group for Behavioral Health Professionals - Please take this Survey

Samaritans on Cape Cod and the Islands is very interested in facilitating a Safe Place loss survivor group for behavioral health professionals who have lost a client or patient to suicide. We are using a survey to gather information in an effort to make the groups as accessible as possible for those interested in attending. Please take a few minutes to complete this very short survey so that we can determine interest and plan a group that meets your needs. Follow [this link](#) to the survey.

American Parkinsons Disease Association Optimism Walk

Cape Optimism Walk - A fun-filled fundraising event!

WHEN: Sunday, September 29, 2019

WHERE: Barnstable High School

See the flyer and details on how to register [HERE](#).

Peer Support for Suicide Loss Survivors

Mid-Cape Make Home Building Simpler & Faster! 

SINCE 1999

Traffic Update

Click to view routes

Weather Update

Click to view

Summer

CAPE COD CALLING
Bucket List



NEWS LIFESTYLE ENTERTAINMENT EVENTS PHOTOS CAPE WIDE NEWS ABOUT THE CAPE

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You are here: [Home](#) / [NewsCenter](#) / Barnstable to Release Community Development Block Grant Report

Barnstable to Release Community Development Block Grant Report

August 26, 2019

Share this:



CCB MEDIA PHOTO
Barnstable Town Hall.

BARNSTABLE – The Town of Barnstable will release its draft Consolidated Annual Performance Evaluation Report Thursday for the completed 2018 program year for the Community Development Block Grant Program.

The report will be posted on the town's website and a public meeting will be held September 4 at 2 p.m. at Town Hall to review the draft report.

The report is also available in the Planning & Development Department.


The town was awarded \$287,000 in federal Department of Housing and Urban Development funds to address goals and objectives in the town's Consolidated Plan for 2015-2019 and the year-end report will detail accomplishments through the program.

How to Stop Dog Barking

Harmless device helps your dogs behave in seconds and listen to your commands like magic.

[trypetgentle.com](#)

CAPECOD.COM POLL

Sponsored By 

A redevelopment agreement was reached for the Capetown Plaza in Hyannis. The 49-year lease will bring in more than \$150 million for the Barnstable Municipal Airport, which controls the property. What are you most excited about seeing in this space? *

- Restaurants
- Offices
- Entertainment venues
- Retail Stores

<https://www.capecod.com/newscenter/barnstable-to-release-community-development-block-grant-report/>

1/5



The evaluation period was from July 1, 2018 through June 30, 2019.

Public comments will be accepted through September 16. Comments received at the meeting will be summarized in the final submission to HUD.

Written comments will be included in the final submission to HUD.

They can be sent to:

ATTN: CDBG

Planning & Development Department

367 Main Street, 3rd Floor

Hyannis, MA 02601

Comments can also be emailed to Kathleen.girouard@town.barnstable.ma.us with "CDBG Comments" in the subject line.

Filed Under: [Local News](#), [NewsCenter](#) Tagged With: [Barnstable](#), [Hyannis](#)



About Brian Merchant

Brian Merchant grew up in Central Massachusetts and now lives in South Dennis on the Cape. He has been part of the news team in the CapeCod.com NewsCenter since the spring of 2014. He studied radio broadcasting at the University of Tennessee.

- Something else
- Green Space

Submit

[View results](#)



UPCOMING EVENTS

[Device Drop-In at Brewster Ladies' Library](#)
August 28, 2019

[Follow the Green Road: Reuse and Recycle with Green Road Refill](#)
August 28, 2019

[Guided Seal Walk](#)
August 28, 2019

[Barnstable Sea Farms Oyster Tour](#)
August 28, 2019

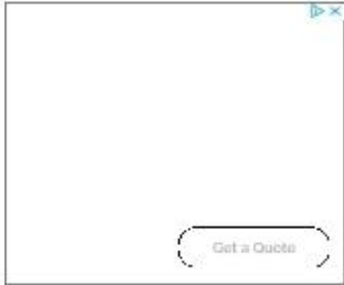
MeyerDC™ Supplying the products that move people.

Leading Chiropractic Supplier: Wholesale Pricing, Same Day Shipping!



[Shop Now!](#)

[Model Railroad Open House](#)
August 28, 2019
[View more events](#)



[Get a Quote](#)

From The CapeCod.com NewsCenter



Cape Cod Schools Start Opening for the New School Year



Sea Street Improvements Project In Hyannis to Resume Tuesday



Truro Agricultural Fair Takes a Year Off



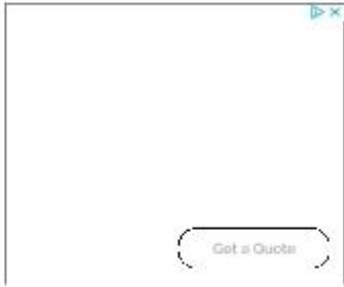
D-Y Regional Agreement May be Updated this Fall



Lt. Governor Praises Saquatucket Harbor Improvement Project



Barnstable to Release Community Development Block Grant Report



[Get a Quote](#)



Mashpee Town Meeting to Decide on Ashumet Pond Jet Ski Ban



Shark Sighting Temporarily Closes Marconi Beach



Rep. Joe Kennedy Considering Run for US Senate



New Accessory Dwelling Unit Loan Program Offered to Local Residents



Barnstable Village Improvements Project Construction Beginning September



Cape Cod Community College to Hold Educational Foundation Fundraiser



Massachusetts Gas Prices Down 3 More Cents

Read! Watch! Listen! Check Out Everything We Do At Cape Cod Broadcasting Media!



Check Out The Non-Profit Partners We Support 